
PUBLIC POLICY

Policy 9.05 – Website Privacy Policy

I. POLICY

The Putnam County Community Foundation (the “Foundation”) respects stakeholder privacy and is committed to protecting personal information. This Privacy Policy explains what data the Foundation collects when stakeholders visit its website (pcfoundation.org), how it’ll be used, and how it will be kept secure.

II. PROCEDURES

Information Collected

The Foundation collects information about our website visitors in two primary ways:

- A. Information You Provide Directly to Us
- B. When you interact with our site, you may voluntarily share personal details with us. This happens when you:
 - 1. Make an online donation
 - 2. Log into or submit applications via our Grants Portal or Scholarship Portal
 - 3. Complete a contact, volunteer, or inquiry form
 - 4. Sign up for our email newsletter
 - 5. Information Collected Automatically (Cookies & Analytics)

How Your Information Is Used

The Foundation uses the data collected through our website to support our community mission, including:

- 1. Processing and acknowledging your online donations
- 2. Administering and reviewing grant and scholarship applications
- 3. Sending you newsletters, Foundation updates, or event information (only if you have opted in to receive them)
- 4. Analyzing website traffic to improve our online resources, layout, and user experience
- 5. Complying with legal, tax, or regulatory obligations

Sharing and Third-Party Services

The Foundation does not sell, rent, or trade your personal information with outside marketers.

To serve our community effectively, the Foundation partners with trusted third-party service providers who process data on our behalf. These include online donation processors, business management software, and email marketing platforms. The Foundation encourages you to review the privacy practices of these third-party platforms when interacting with their software.

The Foundation will also disclose information if required to do so by law or in response to a valid legal request by government authorities.

Data Security

The Foundation implements reasonable administrative, technical, and physical safeguards designed to protect your data from unauthorized access, loss, or misuse. While the Foundation strives to protect your personal information, please note that no method of transmission over the internet is 100% secure.

Your Rights and Preferences

You have control over your data. Depending on your location, you may have specific rights regarding your personal information under regional regulations (such as the California Consumer Privacy Act/CCPA or General Data Protection Regulation/GDPR).

At any time, you may request:

- A. Review what personal data the Foundation has collected about you
- B. Correct or update inaccurate information
- C. Request that the Foundation deletes your digital data from our communication lists

Updates to this Policy

The Foundation may update this Website Privacy Policy occasionally to reflect changes in its technology or legal requirements. Please review this policy periodically to stay up to date on any changes.

Contact Us

If you have any questions about this Website Privacy Policy or wish to exercise your data rights, please contact the Foundation at:

Putnam County Community Foundation
Greencastle, IN
Email: pccf@pcfoundation.org
Phone: (765) 653-4978

Effective: October 1, 2026